



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

**Student Achievement K-12**

1325 California Avenue  
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

Telephone: (519) 253-2481 FAX: (519) 253-0620

**Parent Involvement Committee Meeting**

Thursday, March 29, 2012

6:30 p.m.

St. Christopher School - Library

1. Call to Order and Opening Prayer
2. Recording of Attendance
3. PIC Chair: Timeframe of Meetings (2 hour block – 6:30 – 8:30 p.m.)
4. Approval of Agenda
5. Disclosure of Interest – Pursuant to the Municipal Conflict of Interest Act
6. Approval of Minutes – PIC Meeting of January 26, 2012
7. Presentations/ Delegations
  - Director – Paul Picard
  - Budget Updates (Board/School) – Penny King & Susan Swiatoschik, Finance Dept.
  - Library Update – Barry Holmes (Windsor Public Library); Al Maghnieh
  - Accepting Schools Act & Faith Audits Update – Superintendent Mike Seguin (deferred to meeting on May 31, 2012)
8. Action Items:
  - a) PIC Vacancies During a Member Appointment Term – 2011-12 (Alternate Secondary & Community At Large Positions)
  - b) Board Suppliers – Update in May, 2012
  - c) Board Updates – Superintendents J. Shea & E. Byrne
  - d) Junior Achievement
9. Updates/ Reports
  - a) Parent Engagement Initiatives
  - b) Student Achievement Initiatives
  - c) Faith Formation and Student Well-being Initiatives
  - d) Finance Report

10. Correspondence

- i) Third Annual PIC Symposium (April 20 & 21) - finalize attendance and accommodations
- ii) "Everyone Belongs in My School" conference for parents (April 28<sup>th</sup> - 9:00a.m. - 3:00 p.m.) An invitation from the London District Catholic School Board and the Thames Valley District School Board Parent Involvement Committees to our PIC members
- iii) Memorandum from Laurel Broten, Minister of Education regarding the Healthy Schools Recognition Program.

11. Chair's Report

12. Sub-Committee Reports:

- iv) Parent Reaching Out (Regional) – S. Bolger
- v) Parent Engagement – H. McAuley

13. Next Meeting Date – **Thursday, May 31, 2012** at St. Thomas of Villanova School Library, 6:30 p.m.

14. Closing Prayer and Adjournment

*“Learning together in faith and service”*