



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

**Student Achievement K-12**

1325 California Avenue  
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

Telephone: (519) 253-2481 FAX: (519) 253-0620

**Parent Involvement Committee Meeting**

Thursday, May 31, 2012

6:30 p.m.

St. Thomas of Villanova School - Library

1. Call to Order and Opening Prayer
2. Recording of Attendance
3. Approval of Agenda
4. Disclosure of Interest – Pursuant to the Municipal Conflict of Interest Act
5. Approval of Minutes – PIC Meeting of March 29, 2012
6. Presentations/ Delegations
  - Accepting Schools Act & Faith Audits Update – Superintendent Mike Seguin – Deferred to fall, 2012
7. Chair's Report
8. Sub-Committee Reports:
  - Parent Engagement – H. McAuley
  - Parent Reaching Out (Regional) – S. Bolger
9. Action Items:
  - a) Conference Reports - attendees provide brief summary of recent conferences
  - b) Business Cards - request that PIC members have business cards to exchange at conferences, etc.
  - c) Board Updates – request for information whether any new academic strategies or changes to the academic curriculum for next year
  - d) Library Updates - request for information regarding library plan for 2012-2013
  - e) Budget Sub-Committee - request to form PIC Budget Sub-committee

- f) Future PIC Meetings - strategies for next year (how many times to meet, meeting format, etc.)
- g) OPSCA Membership -- see Correspondence, item iii

#### 10. Updates/ Reports

- a) Parent Engagement Initiatives
- b) Student Achievement Initiatives
- c) Faith Formation and Student Well-being Initiatives
- d) Finance Report

#### 11. Correspondence

- i) OPSCA Letter to PIC Chairs - announcing the formation of the Ontario PIC & School Council Association, a not-for-profit corporation created by parent leaders for parent leaders.
- ii) OPSCA Fact Sheet - vision: to unite parent leaders and take parent engagement to higher levels
- iii) OPSCA Membership Form - Kindly forward to members. \$100 annually for PIC membership.
- iv) Ministry of Education 2012 Fundraising Guideline - Kindly forward to members. Sets out objectives, guiding principles, and best practices for fundraising activities.

#### 12. Next Meeting Date – **TBD**

#### 13. Closing Prayer and Adjournment

*“Learning together in faith and service”*