



**WINDSOR-ESSEX CATHOLIC  
DISTRICT SCHOOL BOARD**

**Student Achievement K-12**

1325 California Avenue  
Windsor, ON N9B 3Y6

CHAIRPERSON: Barbara Holland

DIRECTOR OF EDUCATION: Paul A. Picard

Telephone: (519) 253-2481 FAX: (519) 253-0620

**Parent Involvement Committee Meeting**

Thursday, November 29, 2012

6:30 p.m.

John Paul II Board Room – Catholic Education Centre

1. Call to Order and Opening Prayer
2. Recording of Attendance/ Trustee
3. Approval of Agenda
4. Disclosure of Interest – Pursuant to the Municipal Conflict of Interest Act
5. Approval of Minutes – PIC Meeting of September 13, 2012
6. Presentations/ Delegations
  - a) Superintendent Seguin on Bill 13
7. Action Items
  - a) PIC Vacancies – Selection of new representatives
  - b) Business cards
  - c) Formation of by-law (Terms of Reference) review and budget committee formation
  - d) Composition of letter to Barbara Holland welcoming attendance of Trustees at all school council meetings and distribution to CSAC chairs
  - e) Contact information forms completed by CSAC chairs
  - f) PIC *Letter to the Editor*
8. Sub-Committee Reports
  - Parent Engagement – H. McAuley
  - Parent Reaching Out (Regional) – S. Bolger
9. Updates/ Reports
  - a) Email communication – FirstClass alternative/ options
  - b) Follow-up from Bob Upgren – Engaging our Future

10. New Business
  - a) Playground Equipment and Board Policy
  - b) Elementary Sports Council
  - c) Ontario Association of Parents and Catholic Education (OAPCE)
  - d) How to identify and incorporate families that have special talents
  - e) Major challenges facing the Board – discussion paper input
  - f) PD – parent outreach workshop
  
11. Director and Senior Administration Report and update, including Finance Report
  
12. Correspondence & Current *PIC Information* – (No Discussion - For Information Only on FirstClass)
  - a) OAPCE Thanksgiving Message
  - b) People for Education
  - c) OCSTA Catholic Education Feature – National Magazine
  - d) Parent Engagement Information from Ministry – Various Resources
  - e) Engaging Our Future – An Evening with Bob Upgren & Norbert Hartmann’s First Report - Engaging the Future
  - f) Beyond Catholic Graduation Survey
  - g) People for Education – Parent-Teacher Interview Tip Sheet
  - h) Triple P Parenting Program
  - i) Students with Anxiety or Attention Difficulties
  - j) Contest for Parents and Kids – EatRight Ontario
  - k) Board Memorandum - OAPCE Representation on School Councils & Forwarding Mail from FirstClass to Personal Email Accounts
  - l) Ministry of Education Memorandum from Minister Laurel Broten – dated November 26, 2012 & accompanying documents re Bill 13, Parent Engagement Resources and Capacity Building Series #29
  
13. Vice-Chair’s Report
  
14. Next Meeting Date  
Thursday, February 21, 2013 in the John Paul II Board Room at the Catholic Education Centre
  
15. Closing Prayer and Adjournment

*“Learning together in faith and service”*